

**> BE COVID SAFE.
HELP NSW STAY IN BUSINESS.**



Your COVID-19 Safety Plan

Outdoor events

Business details

Business name	Camden Cricket Club
Business location (town, suburb or postcode)	P.O. Box 196 Camden NSW 2570
Select your business type	
COVID-19 Safe outdoor gatherings	
Completed by	Gregory Little
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Effective date	18 October 2021
Date completed	22 October 2021

Wellbeing of staff and customers

Exclude staff, performers and attendees who are unwell from the event.

Agree

Yes

Tell us how you will do this

Before participating in any cricket activity, Camden Cricket Club will advise all players, parents/ carers and members, they must not attend training, matches or cricket related activities, if in the past 14 days they have:

- been unwell or had flu-like symptoms;
- been in contact with a known or suspected case of COVID-19;
- had any sudden loss of smell or loss of taste;
- are at a high-risk category, including the elderly and those with pre-existing medical health conditions.

Provide staff with information and training on COVID-19, including COVID-19 vaccination, when to get tested, physical distancing, wearing masks, and cleaning. Agree

Yes

Tell us how you will do this

Camden Cricket Club will promote and encourage the use of the following resources to remain informed with current information:

- World Health Organisation - <https://www.who.int/>;
 - Australian Government Department of Health
<https://www.health.gov.au/news/healthalerts/novel-coronavirus-2019-ncov-health-alert>
 - NSW Government Department of Health
<https://www.health.nsw.gov.au/Infectious/covid-19/Pages/default.aspx>
 - Sport Australia Website
<https://www.sportaus.gov.au/>
 - Cricket Australia Return to Cricket Resources
<https://www.community.cricket.com.au/clubs/covid-19/>
 - Australian Institute of Sport
https://www.ais.gov.au/health-wellbeing/covid-19#ais_framework_for_rebooting_sport
 - Safe Work Australia
<https://www.safeworkaustralia.gov.au/>
 - Safe Work NSW
<https://www.safework.nsw.gov.au/resource-library/COVID-19-Coronavirus>
- We continue to promote the range of COVID-19 resources produced by the Federal Government, including posters outlining hygiene practices found at:
<https://www.health.gov.au/resources/collections/coronavirus-covid-19-campaign->

[collections/coronavirus-covid-19-campaign-resources](#).

In addition, we encourage the use of cricket related resources found at

<https://www.community.cricket.com.au/clubs/covid-19/additional-resources>

All members are advised to self-isolate and seek professional medical assistance if they are unwell or suspected to have been in contact with a COVID-19 case.

In the event of a COVID related incident, The NSW Health Department will contact Camden Cricket Club and advise all members and visitors to seek medical assistance.

Display conditions of entry including requirements to stay away if unwell, COVID-19 vaccination and record keeping.

Agree

Yes

Tell us how you will do this

Resources, posters and information about COVID-19 will be shared across communication channels and displayed at appropriate locations around facilities and venue.

Where appropriate, Camden Cricket Club will identify and address potential language, cultural and disability barriers associated with communicating COVID-19 information to players, members and other stakeholders.

In conjunction with our state and national governing bodies, CDCA have implemented and promoted amongst our stakeholders, a range of resources on COVID-19.

NSW Government Translated Resources

[Click Here for In-language educational resources on COVID-19 for health workers and communities](#)

NSW Government Resources

<https://www.nsw.gov.au/covid-19/industry-guidelines/posters-and-signage-for-business>

Cricket Australia Return to Cricket Resources

<https://www.community.cricket.com.au/clubs/covid-19/additional-resources>

Take reasonable steps to ensure all people aged 16 and over on the premises are fully vaccinated or have a medical exemption (including staff, attendees and contractors). For example, ensure posters outlining vaccination requirements are clearly visible, check vaccination status upon entry and only accept valid forms of evidence of vaccination, train staff on ways to check proof of COVID-19 vaccination status, remind customers of vaccination requirements in marketing materials. Guidance for businesses is available at: <https://www.nsw.gov.au/covid-19/businesses-and-employment/covid-safe-business/vaccination-compliance-for-businesses>

Note: Staff outside of Greater Sydney who have received one dose of a COVID-19

vaccine are permitted to enter such premises for work until 1 November 2021 when they need to be fully vaccinated, or have a medical contraindication, in order to enter the premises.

Agree

Yes

Tell us how you will do this

All people aged 16 and over have been advised that they must be fully vaccinated in order to participate in any activities of Camden Cricket Club. All coaches, managers, players and spectators have been made aware of these requirements.

All attendees will be required to scan the Service NSW QR Code at each venue and to link their COVID-19 digital certificate to the Service NSW app.

Physical distancing

Capacity for a controlled outdoor event must not exceed the lesser of 1 person per 2 square metres of space of the premises in which the activity is conducted, or 3,000 persons.

Capacity at a COVID-19 safe outdoor gathering must not exceed the lesser of 1 person per 2 square metres of space of the premises in which the activity is conducted, or 200 persons.

Agree

Yes

Tell us how you will do this

Camden Cricket Club have considered the schedule and number of participants attending cricket related activity to minimise the number of attendees present at the venue or facility at one time.

Attention has been given to allow time to vacate members between training and matches by implementing a 15 minute changeover period between training sessions. Within enclosed spaces physical distancing of 1.5m and 4m² will be adhered to and signage clearly displayed.

Attendees at events will be kept to a minimum where possible, with attendance not

exceeding 50 people.

Ensure 1.5m physical distancing where possible, including:

- **at points of mixing or queuing**
- **between seated groups**
- **between staff.**

Agree

Yes

Tell us how you will do this

Parents/spectators may attend games but must adhere to social distancing rules. We will take the necessary precautions to minimise the risk of transmission including the dispersion of spectators around the perimeter of the venue, across a range of viewing areas and designating the use of specific seats arrangements that meet physical distancing requirements.

We will encourage players and spectators to bring their own seating i.e. fold out chair and to leave the facility as soon as possible following the conclusion of their cricket activity or match.

A COVID Marshall will be appointed to assist with the management of crowds.

Wearing of face masks by spectators will be required in line with the current NSW Health guidelines.

Avoid congestion of people in specific areas where possible.

Agree

Yes

Tell us how you will do this

Camden Cricket Club will stagger arrival and/or departure times when possible for different groups and teams. We advise members, parents/guardians to remain in their vehicle or at a distance until the allocated time.

Where allowable by venue design, manage entry and exit points to allow entry/exit of members.

Where required, direct the flow of players, coaching staff and attendees throughout the

venue to limit the risk of overlap and congestion.

We will promote and communicate the importance of social distancing of 1.5 metres between spectators. This will be carried out through direct communication by team officials, social media advice, crowd monitoring by team officials. .

We will indicate the number of people that can occupy indoor spaces in accordance with the 4m² guidelines.

Have strategies in place to manage gatherings that may occur immediately outside the premises and in any designated smoking areas.

Agree

Yes

Tell us how you will do this

Camden Cricket Club will stagger arrival and/or departure times when possible for different groups and teams. We advise members, parents/guardians to remain in their vehicle or at a distance until the allocated time.

Where allowable by venue design, manage entry and exit points to allow entry/exit of members.

Where required, direct the flow of players, coaching staff and attendees throughout the venue to limit the risk of overlap and congestion.

Singing by audiences is not allowed in indoor areas.

Agree

Yes

Tell us how you will do this

Indoor events or functions are not currently undertaken by Camden Cricket Club. This will ensure that no singing by audiences takes place.

Where practical:

- **encourage private transport options to minimise crowding on public transport**

- **coordinate with public transport to minimise COVID-19 risks associated with transportation to and from the venue if crowding may occur.**

Agree

Yes

Tell us how you will do this

Most junior players are conveyed to training or matches by parents using private vehicles. Senior players normally use private vehicles.

Ventilation

Review the 'COVID-19 guidance on ventilation' available at <https://www.nsw.gov.au/covid-19/getting-back-to-work-a-covid-safe-way/ventilation-guidance> and consider which measures are relevant to your premises before completing this COVID-19 Safety Plan.

Agree

Yes

Tell us how you will do this

Camden Cricket Club operates in outdoor settings, which will ensure all participants are subject to natural airflows.

Use outdoor settings wherever possible.

Agree

Yes

Tell us how you will do this

Outdoor settings will be used for all functions and activities wherever possible.

In indoor areas, increase natural ventilation by opening windows and doors where possible.

Agree

Yes

Tell us how you will do this

In any indoor settings, natural ventilation will be increased by ensuring that windows and doors are opened wherever possible.

In indoor areas, increase mechanical ventilation where possible by optimising air conditioning or other system settings (such as by maximising the intake of outside air and reducing or avoiding recirculation of air).

Agree

Yes

Tell us how you will do this

In indoor settings, mechanical ventilation will be used where possible to optimise air conditioning or other system settings.

Ensure mechanical ventilation systems are regularly maintained to optimise performance (for example through regular filter cleaning or filter changes).

Agree

Yes

Tell us how you will do this

Camden Cricket Club is not responsible for maintenance of mechanical ventilation equipment.

Consider consulting relevant experts such as building owners or facility managers, ventilation engineers and industrial or occupational hygienists to optimise indoor ventilation.

Agree

Yes

Tell us how you will do this

Relevant building owners will be consulted in relation to optimising indoor ventilation

should an indoor setting be used.

Hygiene and cleaning

Face masks must be worn by staff and customers in indoor areas, unless exempt.

Agree

Yes

Tell us how you will do this

Face masks will be required to be worn in line with current NSW Health regulations.

Adopt good hand hygiene practices. Have hand sanitiser at key points around the venue.

Agree

Yes

Tell us how you will do this

We will clean and disinfect communal spaces, surfaces and objects such as equipment, team benches and hard surfaces regularly.

Refer for cleaning and disinfecting guidelines - Safe Work Australia – Cleaning & disinfectant guidelines

We will request Council to display posters on good hand hygiene and correct hand cleaning protocols throughout venues.

Further we will:

- Promote and provide hand washing guidance to all participants and volunteers
- Promote regular and thorough hand washing by volunteers and participants;
- Provide sanitising hand rub to each team and within any venue and refill regularly;
- Ensure Council replaces/refills soap in toilets regularly;
- Place bins around the venue.

Resources

- <https://www.nsw.gov.au/covid-19/industry-guidelines/sports-recreation-and-gyms>

- <https://www.community.cricket.com.au/clubs/covid-19/additional-resources>;
- <https://www.safeworkaustralia.gov.au/covid-19-information-workplaces/industry-COVID-information/gyms-and-fitness-centres/cleaning>

We will provide hand sanitiser at each venue and ensure it is readily available as well to each team.

We will encourage players, officials, volunteers, attendees and other members to carry personal hand sanitiser to enable good personal hygiene

Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers.

Agree

Yes

Tell us how you will do this

We will request Council to:

- Refill soap in toilets regularly.
- Refill paper towel dispensers in toilets when required.
- Place bins around the venue.

We will work with venue owners/operators to ensure amenities are well stocked.

We will request Council displays posters and visual aids on hand washing and hygiene protocols in all toilets, changerooms and canteens within our facility.

We will promote and provide hand washing guidance to all participants and volunteers:

- <https://www.nsw.gov.au/covid-19/industry-guidelines/sports-recreation-and-gyms>
- <https://www.community.cricket.com.au/clubs/covid-19/additional-resources>

Clean frequently used indoor hard surface areas (including children's play areas) at least daily with detergent/disinfectant. Clean frequently touched areas and surfaces several times per day.

Agree

Yes

Tell us how you will do this

Not applicable as cricket activities will be operating in outdoor venues.

Will be guided by local council and private venue protocols on cleaning protocols.

Record keeping

Use the NSW Government QR code system to collect an electronic record of the name, contact number and entry time for all staff, attendees and contractors.

Agree

Yes

Tell us how you will do this

All attendees at matches and training sessions will be required to scan the Service NSW QR Code issued to each team. Both home players and visiting teams will be required to use the QR Code to register their attendance.

Processes must be in place to ensure that people provide the required contact information, such as by checking phones for the green tick to confirm they have checked in (keeping 1.5m physical distance between staff and patrons). QR codes should be clearly visible and accessible including at entrances to the event.

Agree

Yes

Tell us how you will do this

Each team coach and manager, as well as team captain, will be required to check for the green tick to confirm each person has checked in. QR Codes are provided to each team.

If a person is unable to provide contact details, for example due to age or language barriers, another person may provide contact details on their behalf. If it is not possible for check-in to occur, keep a record of the name, contact number and entry time for all staff, attendees and contractors for a period of at least 28 days. These records must be provided in an electronic format such as a spreadsheet as soon as

possible, but within 4 hours, upon request from an authorised officer.

Agree

Yes

Tell us how you will do this

All players, coaches, team officials, match officials and volunteers are required to register and provide contact details through Cricket Australia's MyCricket registration platform and complete an Attendance Register at all cricket activities e.g. training, trials, matches. An attendance record of attendees will be logged on attendance registers at every training or cricket related activity. Attendance registers will be kept on record and provided as required to government agencies for tracing purposes.

Additionally, Team lists on MyCricket will record players and officials participating at each match.

All fixtures are administered through the online Competition Management System (CMS) on MyCricket. If required, the Competition Administrator can identify which clubs, specific teams, players, team officials and match officials participated in any given fixture. The CMS is complemented by paper-based team sheets.

For the purposes of contact tracing, accompanying parents, spectators and participants will be able to be contacted through the relevant players' mandatory online registration or organisation's contact lists.

Other types of venues or facilities at the event must complete COVID-19 Safety Plans where applicable. If contact details are captured electronically upon entry to the event on the relevant day, additional collection of contact details via electronic methods may not be required if there is no other public access to the sub-premises. However, additional contact details and time of entry must be captured if the event has sub-premises that are gyms, entertainment facilities, hospitality venues, nightclubs and retail premises.

Agree

Yes

Tell us how you will do this

Not applicable as no sub-premises will be used.

I agree to keep a copy of this COVID-19 Safety Plan at the business premises

Yes